Overview

This guide provides detailed instructions for creating profiles, adding and managing users, managing user devices, and performing inSync Client installations.

- **Manage the inSync Master email account**
  
  Describes how the inSync Master sends email notifications for various activities to inSync users and administrators.
  
  - Customize the new user activation email
  - Add the sender name, signature, and reply-to address to emails
  - Customize the reset password email

- **Manage administrator accounts**
  
  Contains information about managing your account and account of other inSync administrators.
  
  - Reset the password for an administrator
  - Add or remove profiles assigned to an administrator
  - Update the display name of an administrator
  - Delete an administrator account
  - Update your own administrator account
  - Manage roles
  - Manage rights
  - Grant seamless access to an MSP administrator

- **Add and manage users**
  
  Provides an overview of inSync users, and instructions to add and manage them.
- Add users individually
- Add a group of users by importing information from a CSV file
- Update the name or email address of a user
- Update the maximum number of users for a profile
- Change the profile assigned to users
- Reset the password for a user
- Preserve, enable, and delete users
- Change storage assigned to a user
- Configure the login mechanism
- Auto-delete preserved users
- Update AD/LDAP GUID of a preserved inSync user

- Manage user devices and inSync installations

  Contains instructions on how to manage user devices and inSync installations.

  - Allow users to activate inSync
  - Allow users to configure proxy settings for inSync on their devices
  - Activate inSync Client on user devices
  - Allow users to install and activate the inSync mobile app on their mobile devices
  - Enforce a PIN for inSync mobile app access
  - Mark user devices as inactive
  - Disable, enable, or delete a user device
  - Search for devices
  - Enable inSync notifications
  - Auto-delete inactive devices FAQs
  - Configure auto-delete of inactive devices in a profile
  - Customize inSync Client for Mac devices
  - Disable inSync notifications
  - Prohibit users from uninstalling inSync Client on Windows devices